

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, November 16, 2005 was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Patricia Griffin
William R. Gilbert
Karen Kahn
Addison S. Thompson
James Johnson
John Clark
Ed Mack

Staff: Hazel Johns, Assistant Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fibley, Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. **SPEAKER:** Mr. Don Margolin. The audio recording of these comments is available in the Airport Director's Office (recordings are kept on file 6-months).

PUBLIC COMMENT NOTICES

2. That on Friday, November 11, at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at City Hall.
3. That the Terminal Design Sub Committee met on Wednesday, November 2, at 9:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That the Noise Abatement Committee will meet on Wednesday, November 30, at 10:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

CONSENT CALENDAR

5. **SUBJECT:** MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, October 19, 2005

6. SUBJECT: CONSENT TO SUBLEASE AGREEMENT - J&J GOLF MANAGEMENT, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between J&J Golf Management Inc., a California Corporation, and Thomas Hansen, an Individual, dba Santa Barbara Catering Company, as required by Lease Agreement No. 20,722, as amended.

7. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greeneridge Sciences, Inc., a California Corporation, for 720 square feet of Building 352, 1411 Norman Firestone Road, at the Santa Barbara Municipal Airport, commencing December 1, 2005 for a total monthly rental of \$893, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – NOZA, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Noza, LLC, a California Limited Liability Company, for 612 square feet of Building 351, at 1409-B Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2005, for a monthly rental of \$826, exclusive of utilities.

9. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – OCTOBER

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report for September – Assistant Director Hazel Johns

ACTION: Motion/Second for approval of the consent calendar by Commissioners Mack/Kahn. Unanimous voice vote.

ADMINISTRATIVE REPORTS

10. SUBJECT: RESOLUTION TO ESTABLISH CUSTOMER FACILITY CHARGE

RECOMMENDATION: That Commission recommend adoption of a resolution to establish a customer facility charge (CFC), in the amount of ten (\$10) dollars per rental car contract, to be imposed by and collected by all rental car companies operating at the Airport, pursuant to City concession agreements, to be used for the purpose of financing, designing and constructing a joint-use consolidated rental car maintenance and storage facility at the Airport. – Assistant Director Hazel Johns

ACTION: Motion/Second to recommend adoption of a resolution to establish a customer facility charge (CFC) by Commissioners Mack/Johnson. Unanimous voice vote.

11. SUBJECT: AIRLINE TERMINAL PROJECT – PROJECT CRITERIA DOCUMENT

RECOMMENDATION: That Commission recommends to City Council:

1. Approval of the Airline Terminal Project site plan and the Draft Project Criteria Document;
2. ABR will have design review jurisdiction of the Airline Terminal Project consistent with Municipal Code § 22.68.040(A.); HLC will review and approve the Historic Structures Report; Reviews by the HLC will be scheduled at the Conceptual and Preliminary design review phases to provide HLC members the opportunity to provide comments to ABR;
3. The Airline Terminal Design Subcommittee will continue to review and provide comments on the project design as it is developed, allowing another opportunity for HLC members to review and comment on project consistency with the Historic Structures Report;
4. Design of interior public spaces of the new Airline Terminal will be reviewed and approved by ABR and HLC; and
5. Long Term Parking Lot #2 will continue its present use as Long Term Parking and Terminal employee parking. At the time the lot requires upgrade the entire facility will be designed to meet City parking lot standards.

ACTION: Motion/Second to recommend approval of the Airline Terminal Project, Project Criteria Document (PCD) by Commissioners Johnson/Mack. Unanimous voice vote.

DIRECTOR'S REPORT

12. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
- C. Capital Projects
 1. Airport Terminal Improvement Project
 2. Drainage Projects
 3. T-Hangar Project
 4. Airfield Safety Projects
 5. Verhelle Bridge Project
 6. Security Access Control System Upgrade
 7. Goleta Slough Tidal Circulation Demonstration Project
- D. Council Actions – October

ACTION: Presented.

ADJOURNMENT 8:20 p.m., on order of Chair Thompson.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Airport Commission
Secretary